

# Residential Code of Conduct 2024 - 2025

## Overview

The university accommodation is designed to provide students with suitable living conditions, a pleasant atmosphere for studying and the chance to meet other residents from different backgrounds and cultures. It offers students an independent lifestyle, and in return we expect students to live together responsibly, without close supervision or interference from members of staff.

The Residential Code of Conduct provides clear guidelines on the responsibilities of residents. All are required to familiarise themselves with their responsibilities and abide by the Terms and Conditions of their Licence Agreement. The Residential Code of Conduct form part of the Licence Agreement. Any resident who breaches the terms and conditions of the Licence Agreement or Residential Code of Conduct may invoke disciplinary procedures.

## Conduct

The resident must conduct him/herself at all times in a responsible and proper manner with due consideration for university staff, other residents, local residents and members of the public generally. Conduct related to the halls of residence, which is alleged to be a breach of the Residential Terms and Conditions, Residential Code of Conduct or University Regulations, will be dealt with in accordance with the provision of regulations as detailed in the accommodation disciplinary procedures. Any alleged conduct that constitutes a criminal offence may be reported to the police. Accommodation or university disciplinary action may also follow.

**Antisocial Behaviour**      **Crimes**      **CD**

neighbouring properties.

2. Residents must respect the right of other residents and any neighbour's privacy and the right to quiet enjoyment, and not indulge in any anti-social behaviour at any time and

## Harassment

1. The university is committed to ensuring a learning, working and living environment in which the dignity of all individuals is respected. Harassment is any unwanted behaviour which is perceived as harassment by the victim or anyone dealing with the incident. There is no single definition of harassment and what may be acceptable to one resident may be perceived differently by another. Examples of the sort of behaviour which might constitute harassment are

Unacceptable comments, remarks, suggestions, abuse, obscenity, leering, bullying, mocking, threats, intimidation, receipt of verbal or written comments, posters, graffiti, physical contact, coercion, etc.

Students may be harassed for many reasons, amongst the most common of which

of which is to require residents to cease making noise or to comply in any other matter of behaviour.

2. Disciplinary action may be taken against anyone who does not comply with reasonable instructions by university staff, or uses offensive language or behaviour towards any member of university staff.

## **Da a s**

1. Each resident shares responsibility for their flat, including the furnishings and fittings and communal areas, and has a personal responsibility for their study bedroom. Please refer to the residential handbook for details of how financial penalties may be implemented if damage occurs to the above.
2. Damage within the residences will normally be reported to the accommodation office who will arrange for the necessary repairs to be carried out and for an invoice to be issued by the finance office or the accommodation office to the relevant resident.
  - . Where it is impossible to identify the individual(s) responsible, the invoice will be issued to all residents sharing the facility, who will be held jointly liable.
  - . In the case of malicious damage, the resident may invoke the disciplinary procedures.
3. Residents are responsible for reimbursing the university for the reasonable cost of repairing any damage caused to the accommodation or premises during the licence period (save for fair wear and tear), provided such damage has been caused by them or by their negligence, or may reasonably be held to have been caused.
4. The university may, at its reasonable discretion, raise appropriate invoices during the Licence term in respect of costs arising/ such invoices must be settled within 21 days. Failure to pay such invoices on time will be considered a breach of the residential terms and conditions.
  - . Charges for damages raised at the reasonable discretion of the university, following the licence term will become payable by the resident as a debt.
  - . Residents are responsible for non-return or loss of keys, and any deterioration of furniture, fittings or structure of their room not due to wear and tear.
5. Residents are not allowed to redecorate or alter any part of the flat or student development.

## **port.n r pars**

1. Residents have a responsibility to keep the accommodation in good order and must report any faults or damage to either the flat or the appliances on Chiview as quickly as possible.
2. If a repair has not been completed in a timely fashion, residents should speak to the accommodation office in order to receive an update on progress.

## **C an.n**

1. Residents are responsible for keeping their accommodation, and all shared areas of the premises to which they have access as the key holders, in a clean and tidy state.
2. The Cleaning teams will clean the foyers, stairs and landing areas. Cleaning teams will not clean any other areas. The housekeepers will help, if required, each block devise a rota so cleaning duties can be split equally between each resident. Failure to carry out these duties may lead to disciplinary action being taken.
  - . Residents are required to allow the cleaner full access to areas to enable them to carry out the cleaning task. If the university discovers during an inspection that this has not been provided,



2 . No smoking is allowed in halls of residence or within a 5 -meter distance of the facilities and